

Waste Minimisation and Resource Recovery Grant Application Form

Form Preview

Completion of this form

Before submitting this form

Ensure you have answered all questions before finally submitting this form

Key Contacts

A Council Officer is available to help applicants prepare their application. We can help in person with completing your application form to submit it online. This needs to be by appointment (to make sure we are available). Interpreters can be arranged.

Waste Education and Project Officer on 03 5018 8100 or 0419 926 496.

If you are having trouble accessing your SmartyGrants user account, please contact SmartyGrants directly on 03 9320 6888 or via service@smartygrants.com.au

Details

Your Details

You are required to provide information about your organisation and your project. The contact information provided will form part of your funding agreement and all future correspondence for this funding round if you are successful.

Details

Organisation Applicant

Organisation Name

Applicant Primary Phone Number

Must be an Australian phone number.

Applicant Primary Email

Must be an email address.

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Applicant Administrator Details

Applicant Admin Contact

Title	First Name	Last Name

Applicant Admin Contact Position

Applicant Admin Contact Primary Phone Number

Must be an Australian phone number.

Applicant Admin Contact Primary Email

Must be an email address.

Authorised Signee

Is the application contact person Authorised Signee?

- ☐ Yes
☐ No

An authorised signee is someone who is authorised to sign funding documents on behalf of their organisation

Authorised Signee 1

Authorised Signee

Title	First Name	Last Name

Authorised Signee Position

Authorised Signee Primary Phone Number

Must be an Australian phone number.

Authorised Signee Primary Email

Must be an email address.

Authorised Signee 2

Authorised Signee

Title	First Name	Last Name

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Authorised Signee Position

Authorised Signee Primary Phone Number

Must be an Australian phone number.

Authorised Signee Primary Email

Must be an email address.

Reminder

Please ensure you have completed all relevant details and saved before moving forward.

Auspice Details

Auspice Details

For groups or organisations that are not incorporated that are still eligible to apply for funding must do so by identifying an incorporated association to auspice their project.

Is your project being Auspiced?

- ☐ Yes
☐ No

If no, please continue to next page

Auspice Organisation Details

Auspice

Organisation Name

Auspice Primary Phone Number

Must be an Australian phone number.

Auspice Primary Email

Must be an email address.

Auspice Incorporation Number

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Auspice Authorised Signee

Auspice Authorised Signee

Title	First Name	Last Name

Auspice Authorised Signee Position

Auspice Authorised Signee Primary Phone Number

Must be an Australian phone number.

Auspice Authorised Signee Primary Email

Must be an email address.

Reminder

Please ensure you have completed all relevant details and saved before moving forward.

Incorporation and Insurance

Incorporation, ABN and Insurance

Incorporation Number (if applicable)

Must be a number.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Attach Public Liability Insurance Certificate (minimum \$10 million)

Attach a file:

Auspice Details (if applicable)

Incorporation Number (if applicable)

Must be a number.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Attach Auspice Liability Insurance Certificate (minimum \$10 million)

Attach a file:

Reminder

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Project Details

How this section will be assessed

The following sections are assessed using the assessment criteria as found at the start of this form and within the grant guidelines.

Project Title

Short project description

Provide a description of your project - what are you out to do?

Project Beneficiaries

What are some of the benefits to your project?

- ☐ Minimising waste
- ☐ Resource recovery
- ☐ Benefits the local environment
- ☐ Benefits the local economy
- ☐ Benefits Indigenous Australians
- ☐ Benefits people with a disability
- ☐ Benefits CALD communities
- ☐ Benefits peoples from a low socio-economic background
- ☐ Benefits people over 65+
- ☐ Benefits people between 12-25

Project Details

1. Why is the project needed?

What problem are you trying to solve with your project?

2. Where will the project take place?

Provide details on the location of the project

Project Start Date

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Must be a date.

Project End Date

Must be a date.

Upload your project plan

Attach a file:

Ensure your plan is detailed enough

Remember

Please ensure you have completed all relevant details and saved before moving forward.

Budget

Instructions

Your budget is an important part of your grant application and will be assessed using the assessment criteria found in the grant guidelines.

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not. **All amounts should be GST exclusive.**

Project Costs (expenditures)

List all costs associated with your project.

All amounts should be GST exclusive.

Items	\$

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Quotes

Remember!

- Two quotes must be provided for any single expenditure item of \$1,000 or greater.
- At least one quote must be provided for any single expenditure item \$1,000 or less.
- Quotes must be less than 3 months old.

Quotation File

Attach a file:

Quotation File

Attach a file:

Quotation File

Attach a file:

Quotation File

Attach a file:

Budget

- **Your Expenditure and Income TOTALS must match.**
- **All amounts should be GST exclusive.**
- **In-kind contribution is not applicable to Club Support Grant projects.**

Income Source

\$

Grant Amount Requested from Mildura Rural City Council

Total Amount Requested

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This number/amount is calculated.

Applicant Declaration

Further Information

Additional information and/or documentation in support of your project can be uploaded below.

Attach a file:

Application specifics

Please review and ensure you have filled out all appropriate sections of this application.

Our Privacy Statement

Mildura Rural City Council collects Personal and/or Health Information for municipal purposes as specified in the *Local Government Act 1989*. The information collected in this form is used only for the purposes specified (primary purpose) and is not passed on to third parties. Council may disclose this information but only if authorised or required by law. Council may not be able to process your request unless sufficient information is given. Should you need to change or access your personal details, or you require further information regarding Council's Privacy Policy please contact Council's Privacy Officer.

Acceptance of Privacy Statement

☐ Yes

Applicant Declaration

I, the undersigned, certify that I have been authorised by my Organisation and Auspice Organisation (if applicable) to submit this application.

I have read, understood and agree to the terms and conditions of this grant.

I have completed all sections of the applicaiton and to the best of my knowledge all the information I have given is true and correct.

I agree that Mildura Rural City Council, for the purpose of assessing this applicaiton, may check any of my statements.

I understand that this is an application and may not necessarily result in funding approval.

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Acceptance of Declaration

☐ Yes

Full name:

Position:

Date:

Must be a date.